Declassified in Part - Sanitized Copy Approved for Release 2012/04/25 : CIA-RDP89T01032R000100110009-9

CONFIDENTIAL

13 October 1987

EYES ONLY

NOTE FOR: All NIOs

FROM: H. F. Hutchinson, Jr.
Acting Chairman, NIC

SUBJECT: Dissemination of the PDB and the DCI Schedule

1. Attached for your eyes only is a complete copy of the President's Daily Brief as well as the daily and projected appointment schedule for the DCI and DDCI.

2. These documents are provided so that you may better anticipate and plan activities in support of the DCI/DDCI. They are for your use and are to be destroyed when they are no longer of use. Please inform your secretary of the restricted handling procedures that apply to this package, and designate your Assistant to receive these materials during your absence.

3. You may discuss relevant items from the PDB on a need to know basis with your staff, but you may not distribute hard copies of the articles. The DCI/DDCI schedule must receive similar special handling by you alone. You receive it on a "close hold" basis as a member of his staff.

4. Questions on distribution should be directed t [redacted] STAT

H. F. Hutchinson, Jr.

Attachments:
As stated

CONFIDENTIAL

Declassified in Part - Sanitized Copy Approved for Release 2012/04/25 : CIA-RDP89T01032R000100110009-9